

WILDHORSE MARKET VENDOR RULES

ABOUT WILDHORSE GARDENS

Wildhorse Gardens and Market, Inc. is a community garden and farmers market (designated as a 501(c)(3) by the IRS) operated by volunteers as a benefit for the community of Mustang. The community garden is a vendor in the market, selling the produce that remains after distribution to its volunteers and various charities.

Wildhorse Gardens and Market, Inc. reserves the right to reject or revoke a vendor's request to participate in the market.

The Garden and Market are "G" rated environments. No questionable merchandise may be sold or displayed at the market. Foul language is not permitted. No smoking is permitted at Mustang Town Center, which includes the community garden and the market.

No loud noise, music, or aggressive promotion is allowed.

VENDOR RESPONSIBILITIES

Vendors must complete Vendor Agreement and be accepted by the Market Manager before participating in the Market. Vendors who pay for their space by the season will be allowed to choose their space (according to the spaces available when the vendor pays for the season.

Vendors must comply with all legal requirements applicable to their business. Vendors must hold all required permits, licenses, and insurance necessary for their business.

Vendors are responsible for their own sales taxes. Wildhorse Gardens and Market, Inc., is NOT responsible for collection of sales taxes.

Vendors must always comply with all applicable health regulations. No live animals may be sold at the market.

Vendors must represent their products in an honest and non-deceptive manner at all times.

All vendors must have a sign prominently displayed with their name or the name of their business displayed in their space.

Vendors must keep their space safe, clean, and hazard free. At the end of the market day, each vendor must leave their selling area clean and free of trash.

Vendors must conduct themselves in a courteous manner to customers, other vendors, and Wildhorse volunteers.

MARKET SET UP

Each Market Day Vendors must check **in at the Market Manager table** before setting up. **Vendors must pay their fee before they can occupy a space.**

Vendors who have been assigned a specific space for the season should notify the Market Manager before any market that they know they will not attend. In the event a seasonal vendor has notified the Market Manager they will not attend a market, or has not shown up for a Saturday market by 8:15, their space may be reassigned for that week only. The assigned space will be returned to the seasonal vendor at the next market the seasonal vendor attends, provided the seasonal vendor arrives for set up before 8:15 a.m.

The vendor fee allows for two 8-foot tables. Additional table space can be purchased for \$2 per market, \$10 per market season.

Vendor spaces will be assigned at the discretion of the Market Manager. Vendors who pay for the

Vendors are asked to set up a minimum of 15 minutes before the market opens. Market volunteers will make every effort to be available 30 minutes before market opening. No vehicles are allowed in or out of the market area during the time the market is open. If a vendor needs to leave early, the vendor must inform the staff at [the Market Manager table](#).

Vendors must supply their own tables, tents, chairs, and other market equipment. Tents and other equipment must be well secured for safety reasons. Volunteers may be available to assist with set up and break down but are not guaranteed.

Vendors should bring sufficient change for their own operation. Change cannot be given at the community garden booth. No exceptions.

MARKET CLOSURE

Every attempt will be made to hold the Market as scheduled. However, because we are an open-air market located in a community park, there may be occasions during the season in which the weather or the City of Mustang preclude the market from operating. Closures will be communicated to vendors as quickly as we can, using social media or text. Closures for weather may be short notice; please be sure to check social media for the latest information.

Suggestions for improvement are welcome. Complaints or problems will be resolved through the Market Manager [\(to contact Market Manager Shelly Collins directly, text 405-694-6714-be sure to include your name\)](#). Rules and fees are subject to change.